## **How to:** Check your Welfare Hours and Eligibility through the Member Login Portal (i-Site)

The Fund Office has received inquiries from members asking how they can check their Welfare hours and eligibility through the Member Login Portal (i-Site) of the Benefit Funds' website. To assist the membership in this endeavor, the Fund Office has composed step-by-step instructions regarding this process. Please see below for more details.

## Instructions for Checking Welfare Hours and Eligibility through the Member Login Portal (i-Site):

- 1. Go to www.nyccbf.org.
- 2. Click the "Member Login" button located on the top right corner of the screen.
- 3. Log into the website using your Username (UBC #) and Password. (Please note, if logging in with a temporary password, you will be directed to the Registration Page where you will be prompted to enter your temporary password in the *current password* field, followed by your new password in the *new password* field.)
- 4. Check the box agreeing to the terms of the website and click "Continue."
- 5. After you agree to the website terms, select the "View Active Welfare Eligibility" option and click "Continue."
- 6. Upon entering the "View Active Welfare Eligibility" page, you will be presented with a chart (pictured below) that contains the following fields: Eligible From, Eligible Through, Status, Start Bank, Hours Used, Bank Balance, Hours Worked, Next Bank, and Buy-in Hours.
- 7. Using this chart, you will then be able to see your Welfare eligibility status and hours by date.

## View Active Welfare Eligibility

This information is based on current data as of 2/11/2014 1559 PM and subject to change. <u>Retiree? Click here to view your Retiree Eligibility History</u>.

Eligible From 🧅	Eligible Through	Status	Start Bank	Hours Used	Bank Balance	Hours Worked	Next Bank	Buy-In Hor
Al 🔻	All							
01/01/2015	01/31/2015	ELIGIBLE	250.00	250.00	0.00	0.00	0.00	0.00
10/01/2014	12/31/2014	ELIGIBLE	500.00	250.00	250.00	0.00	250.00	0.00
07/01/2014	09/30/2014	ELIGIBLE	750.00	250.00	500.00	00.0	500.00	00.0
04/01/2014	06/30/2014	ELIGIBLE	00.1001	250.00	751.00	00.0	750.00	0.00
01/01/2014	03/31/2014	ELIGIBLE	1196.00	250.00	946.00	251.00	001001	00.0
10/01/2013	12/31/2013	ELIGIBLE	1171.00	250.00	921.00	446.00	1196.00	000
07/01/2013	09/30/2013	ELIGIBLE	918.00	250.00	668.00	503.00	1171.00	00.0

If you are having trouble logging into your account, or you have any questions regarding your Welfare eligibility, you can contact our Member Services Department at **(800) 529-FUND (3863)**.