

ADDING A DEPENDENT AND/OR BENEFICIARY

Be sure to notify the NYCDCC Benefit Funds and keep your information up-to-date

To complete Dependent Enrollment and/or Beneficiary Designation forms for your:

• New Spouse,

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- New Child (birth, adoption, or court-appointed custodianship/guardianship),
- Disabled Child, or
- Dependent Parent;



The NYCDCC Welfare Fund/Pension Fund Enrollment/Beneficiary Designation Form is available at <u>nyccbf.org/members-documents/</u> or by scanning the QR code above



If you wish to add a beneficiary to your NYCDCC Annuity Plan through Empower, you must fill out a separate form, available at <u>nyccbf.org/members-documents/</u>

Depending on the beneficiary category, you will need to provide further enrollment documentation (e.g. marriage certificate, Social Security card, birth certificate, signed court order). Contact the Fund Office for the complete list of required information.

3 Signed and completed forms should be sent to the Fund Office:

NYCDCC Welfare Fund 395 Hudson Street New York, New York 10014 ATTN: Welfare Department If you have any questions regarding the Beneficiary Designation/Enrollment Process, please contact our Member Services Department at (800) 529-FUND (3863).



Hours of Operation: Walk-in: Monday – Friday 7AM to 5PM Call Center: Monday – Friday 8AM to 5PM Member Services Call Center: 800-529-FUND (3863) or 212-366-7373