



# MOVING?

## How to Submit A Change-of-Address Form to the NYCDCC Fund Office

**To submit a Change-of-Address Form to the Fund Office, please do the following:**

1. Obtain a Change-of-Address Form by visiting [www.nyccbf.org](http://www.nyccbf.org), scanning the QR code below, or requesting one from the Fund Office by calling (800) 529-FUND (3863).
2. Complete the form and return it, along with a copy of a valid photo ID, to the Fund Office.

You can return Change-of-Address Forms to the Fund Office in the following ways:



**Mail** - NYCDCC Benefit Funds,  
Attn: Member Services, 395 Hudson Street, 9<sup>th</sup> Fl,  
New York, NY 10014



**Fax** - (212) 366-7845



**Email** - [MemberServices@nyccbf.org](mailto:MemberServices@nyccbf.org)



**In Person** - At Fund Office address listed above

**If you have any questions regarding changes in addresses, please contact our Member Services Department at (800) 529-FUND (3863).**



**Scan the QR Code  
above to obtain a  
Change-of-Address  
Form**

*\*A failure to notify the Fund Office of your new address can cause you to miss out on important information and may affect your benefits.*



New York City District Council of Carpenters  
**BENEFIT FUNDS**

**Hours of Operation:**  
**Walk-in: Monday – Friday 7AM to 5PM**  
**Call Center: Monday – Friday 8AM to 5PM**

**Member Services Call Center:**  
**800-529-FUND (3863)**  
**or 212-366-7373**